

South Elementary School Title I, Part A Parent and Family Engagement Plan 2018-2019

I, **Emily Streelman**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlines in section 1116 of the Every Student Succeeds Act (ESSA);
- Involve parents and family members of children served in Title I, Part A schools in decisions about how Title I, Part A funds reserved for family engagement are spent;
- Jointly develop/revise with parents and family members a written parent and family engagement policy and distribute it to parents and family members of participating children and make available the parent and family engagement plan to the local community;
- Involve parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent and family member an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not met applicable state certification and licensure standards; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

1. FAMILY ENGAGEMENT

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for family engagement will be used.

At South Elementary, we will involve parents in our Title I, PTO, SAC, and Parent Involvement meetings.

We will invite parents to participate in the above activities using one or more of the following methods: classroom newsletters, automated calls, The Eager Eagle weekly memos, and our school Facebook page.

2. COORDINATION AND INTEGRATION

Describe how the school will coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
Annual Title I Parent Meeting	This meeting will be held in September 2018
APTT	PreK only; will occur throughout the year; first in September 2018

3. ANNUAL PARENT MEETING

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Title I Annual Meeting	Emily Streelman and Maura Cox	September-October 2018	Attendance sign in sheets indicating whether or not the intended information was delivered.

4. FLEXIBLE PARENT MEETINGS

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to family engagement.

We will offer parental involvement meetings/activities throughout the school year. We will offer parents the opportunity to visit with their child's teacher at any time during the week. We will communicate each week with parents in one or more of the following ways: weekly newsletters/memos, the agenda books, email, or phone.

We will continue to host all of our family engagement activities at 5:30 PM, as our parents have indicated that it is the most convenient time to attend activities.

5. BUILDING CAPACITY

Describe how the school will implement activities that will build the capacity for strong family engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement. Also, describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for family engagement activities.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Trick and Treat	Principal, AP, and PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process. We will be supporting students that wish to take AR tests and also providing iReady log in information.	October 25, 2018	The evidence of the effectiveness of our parental involvement activities will be determined by an improvement in the performance data of iReady and grades. Parents will be invited through flyers (Spanish and English), posters, social media, websites, and the marquee board. Sign in sheets and the parental involvement survey will be used as evidence of participation.
Winter Carnival	Principal, AP, and PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at	December 13, 2018	The evidence of the effectiveness of our parental involvement activities will be determined by an improvement in the

		home to support the educational process. Some of the games will have an academic theme.		performance data of iReady and grades. Parents will be invited through flyers (Spanish and English), posters, social media, websites, and the marquee board. Sign in sheets and the parental involvement survey will be used as evidence of participation.
Science Fair/STEM Night	Principal, AP, and PI Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process.	February 28, 2019	The evidence of the effectiveness of our parental involvement activities will be determined by an improvement in the performance data of iReady and grades. Parents will be invited through flyers (Spanish and English), posters, social media, websites, and the marquee board. Sign in sheets and the parental involvement survey will be used as evidence of participation.
APTT Meetings	Principal, AP, and VPK Team	Parents will be invited in English and Spanish with the intention of providing them with information that they can use at home to support the educational process.	September 10, 2018 January 11, 2019 April 1, 2019	The evidence of the effectiveness of our parental involvement activities will be determined by an improvement in the performance data of iReady and grades. Parents will be invited through flyers (Spanish and English), posters, social media,

				websites, and the marquee board. Sign in sheets and the parental involvement survey will be used as evidence of participation.
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6. STAFF TRAINING

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
PLC: setting expectations for communication with parents	Principal	Yield increased achievement and improved classroom behavior	September through May 2018	Higher test scores

7. OTHER ACTIVITIES

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children.

This year our initiative is “We are Rockstars”. All activities will be geared toward making parents and students feel like they are part of a family that encourages and celebrates each other. Parents are invited to attend our PTO meetings, our SAC Committee meetings, and our Parental Involvement activities. In addition to those activities, parents are invited to attend field trips and are invited to volunteer. Parent resources are provided that can be used at home to help the educational process.

8. COMMUNICATION

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan under is not satisfactory to the parents of participating children, the

school will include submit the parents' comments with the plan that will be made available to the local education agency.

At the beginning of the school year, a Title I meeting will take place and information regarding Title I will be presented to parents. Throughout the school year, information is disseminated that is designed to promote active participation by the parents. This information informs parents of required assessments, curriculum, and materials that are used to educate students. Parents are encouraged to meet with their child's teacher(s) at any time that is convenient for them. Parents are invited to participate in these activities using one or more of the following methods: weekly newsletters/memos, automated calls, personal calls, the agenda book, or Facebook.

9. ACCESSIBILITY

Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

We will provide all parents with opportunities to participate in all parental involvement activities. All parents who are interested sign up for PTO, SAC, Parental Involvement, and/or to volunteer at Open House using school wide forms. PBS events are open to all parents. We notify parents of all events in English and Spanish in newsletters/memos, Facebook, and the web page. The migrant advocate and ESOL paraprofessional will be available to translate for parents who do not speak English. We also have access to Optimal Phone Service that will translate for speakers of any other language.

10. EVIDENCE OF PARENT AND FAMILY INPUT IN THE DEVELOPMENT OF THE PLAN

Upload Parent-School Compact to your school PI Folder. [SES PI Folder](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school PI Folder. [SES PI Folder](#)

- ★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Title I Parent Meeting	1	28	Parents are provided with information on how the Title I funds are spent to improve the educational process.
South Our International Home	1	23	Parents and students viewed work created by students and learned about cultures in various countries.
FSA Food and Family Night	1	14	Parents and students were provided with information about the FSA and given websites to use at home to practice for the assessment.
Trick and Treat	1	174	Parents and students were provided with materials to use at home to help support the educational process.
Kindergarten Open House	1	28	Parents were provided with information on the skills needed to be mastered within the school year for promotion.
Winter Carnival	1	186	Parents and students were invited to participate in games and caroling.
Science Night	1	25	Parents and students rotated through stations and completed steps in the Scientific Method.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Literacy First Professional Development	4	14	The professional development days are

			designed to train teachers in research based instructional practices pertaining to the Components of Reading Instruction. Teachers then take this new knowledge and implement it in their classrooms.
Literacy First Coaching Days	6	29	During the coaching day, the paid Literacy First consultant tours the classrooms ensuring the implementation of the research based instructional practices. The teachers then meet with the consultant to discuss strengths and needs.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
The Parental Involvement events at South Elementary have been similar for the past few years and parents and students have lost interest in attending some of them.	We will focus on keeping the Parental Involvement events that have been successful in the past. The other events will be eliminated or redeveloped by the PI team.